

## **The 2016 Hearing Process of the Angelina County Appraisal Review Board (ARB) What to Expect at Your Formal ARB Hearing**

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This Board, known as the ARB, consists of nine (9) members. The Appraisal Review Board Members are sworn in at the beginning of each hearing day. The Appraisal District Staff is sworn in by the ARB Chairperson on the first Scheduled Hearing Day. All staff appraisers remain under oath throughout the entirety of the Scheduled Hearing Days. Most Protest Hearings are completed in about 15 minutes. Please be prepared for your hearing and present your case in a concise and timely fashion.

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### **Check List**

Before my Hearing Day Arrives:

- ✓ Provide my evidence to prove my case.
- ✓ Meet with a STAFF APPRAISER.

On Hearing Day:

- ✓ Arrive at the Angelina County Appraisal District office 20 minutes before my hearing is scheduled to begin.
  - ✓ Check in at the front counter and tell the clerk you have a protest hearing appointment.
  - ✓ Sign in at the Front Counter.
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The ARB's decision is based on evidence that the Taxpayer provides as well as evidence that the Appraisal District provides. Be sure to have presented a clear copy of any written evidence and any photographs that you wish to present to the ARB at your hearing. All evidence will be provided to the ARB members at your hearing.

**All hearings are recorded.**

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Below is a General Outline of What Occurs at Your Hearing:

- You will be escorted into the hearing room. The Chairperson will greet you.
- The Chairman will then ask the appraisal district staff to read in the property information for the record. This information will include the case number, property description, account number and physical address.
- The ARB Coordinator will ask that you swear in with the Property Owner's Affidavit. As owner or representative of the property, you are required to sign a written oath statement that you will swear or affirm you will tell the truth regarding the statements and evidence of your protest given during the hearing.

Generally, the ARB shall hear evidence and arguments in the following order:

1. The Property Owner's evidence and arguments.
2. The District may question the property owner and/or his witnesses.
3. The District's evidence and arguments.
4. The Property Owner may question the District and/or their witnesses.

[How to Present Your Case at an Appraisal Review Board Hearing – Texas Comptroller Video](#)

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**Angelina County Appraisal District**

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